



Bilingual Advocate Job Description - Fulltime

Responsibilities:

- a. Provide crisis intervention for victims (24/7 Crisis Line, Emergency room, On-Call Support, Follow up, In Person Crisis Intervention)
- b. Serve as interpreter on behalf of Rape Response and victims of sexual assault
- c. Victim support, advocacy, assessment & referral, including Victims' Compensation claims
- d. First call & Back-up for 24/7 crisis line days, nights & weekends
- e. Interagency communication & collaboration and/or individualized intervention, assessment, medical after-care, etc.
- f. Criminal justice system accompaniment and support
- g. Represent the agency at meetings, functions, events that focus on the Hispanic community
- h. Focused outreach to the Hispanic community
- i. Develop resources focused on the Hispanic community for survivors of sexual violence
- j. Accompaniment/assistance with U-Visa process
- k. Maintain accurate statistics and data collection used for program quality assurance, agency records, reports and funding sources
- l. Participate with in-service training for law enforcement, medical personnel & other professionals
- m. Assist with convening Sexual Assault Response Team (SART) meetings
- n. Advocacy through representing the agency as a public speaker, prevention educator, trainer or other community relation roles as assigned
- o. Assist with volunteer program responsibilities
- p. Additional responsibilities as assigned