



Forsyth County Awareness & Education Advocate Job Description

Direct Advocacy Services and Community Outreach in our six-county service area with a primary focus in Forsyth County

- 24/7 Crisis Line & SANE accompaniment on-call duties, including First Call & Back-up for 24/7 crisis line days, nights & weekends
- Provide individualized core advocacy services and duties of accompaniment, individualized crisis intervention & assessment, information & referral, client records, data collection, entry & management and applicable reporting as needed or directed
- Create, enhance and/or maintain networks with other community agencies and service providers to determine, locate and offer and streamline access to remedies and resources to victims, including established systems for Victim's Compensation, counseling, support groups & medical aftercare.
- Establish and maintain a collaborative and cooperative relationship with primary service providers, such as law enforcement agencies, criminal justice systems, healthcare professionals, schools, faith communities, social service agencies, domestic violence, and child advocacy centers; represent agency at events or on committees as participant or presenter, as applicable
- Participate as needed in traditional awareness events, such as but not limited to Sexual Assault Awareness Month (SAAM)
- Assist with Sexual Assault Response Team (SART) meetings and internal Rape Response referrals and case review
- Support volunteer training, continuing education and/or community education to allied professionals in roles such as facilitator/trainer; also support event/activity logistics (refreshments, materials, set-up, clean-up)

Forsyth County Awareness and Education

- Create, enhance, and maintain networks and opportunities for service delivery of the *Let's Talk*© education program with Forsyth County middle and high school systems, and other entities serving youth such as Juvenile Courts & Diversion Programs
- Liaison, awareness and outreach to teachers, counselors and staff in locations where *Let's Talk*© program is provided; collaborate with Lead Awareness & Education Advocate & Rape Response Executive Director on execution of MOUs or other types of agreements for service delivery with focus on Forsyth County
- Attend Forsyth County Meetings (ex. Community Connection, AVTF task force, etc., to strengthen relationships and connections leading to increased use of all Rape Response services including the *Let's Talk*© program
- Teach *Let's Talk*© program as needed including programs for professionals, students, and parents- in coordination with Lead Awareness & Education Advocate
- Serve as the primary Advocate to follow-up on Forsyth County disclosures, including working with students, parents/caregivers & allied professionals
- Enter & maintain accurate statistical and demographic data on survivors, services meetings, and *Let's Talk*© program participants to ensure program quality assurance and for use in reports, presentations, compliance, and acquisition of funding
- Effectively utilize resources in all formats, enter data on meeting spreadsheet and distribute public awareness materials
- Work in connection with Executive Director and Rape Response team to meet needs of the agency and survivors